Non-Attendance Policy (“Policy”) for the KCL Pro Bono Society (“Society”)

1. This Policy does not apply to all events, but only to those which expressly state that the Policy is applicable.
2. Students who have registered for an event to which the Policy applies will not be penalised if they notify the Society about their non-attendance at least 48 hours in advance.
3. Students should notify the Society either by sending an email to [info@kclprobono.org](mailto:info@kclprobono.org) or, if the event has been organised on an online platform, by de-registering from the event.
4. Students who do not notify the Society within 48 hours on one occasion will be given a warning strike.
5. If a student does not notify the Society within 48 hours on two occasions, then they will be unable to attend any further events held by the Society for the rest of the academic year.